Health Services
LOS ANGELES COUNTY

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*To ensure access to high-quality,
patient-centered, cost-effective
health care to Los Angeles
County residents through direct
services at DHS facilities and
through collaboration with
community and university
partners*

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February 21, 2014

TO: Supervisor Don Knabe, Chairman
            Supervisor Gloria Molina
            Supervisor Mark Ridley–Thomas
            Supervisor Zev Yaroslavsky
            Supervisor Michael D. Antonovich

FROM: Mitchell H. Katz, M.D.
            Director

SUBJECT: **REQUEST TO EXECUTE NEW INFORMATION
TECHNOLOGY SUPPORT SERVICES MASTER
AGREEMENT (ITSSMA) WORK ORDER FOR .NET
APPLICATION DEVELOPMENT FOR DEPARTMENT
OF HEALTH SERVICES (DHS)**

This is to advise the Board of my intent to request the Internal Services Department (ISD) to bid and execute a new ITSSMA Work Order (Work Order) to provide a Consultant for Microsoft.NET application development services for LAC+USC Medical Center (LAC+USC), for one year in the amount of $235,500. This is a re-bid of a prior Work Order No. 04-3014, which has expired.

In accordance with ITSSMA Guidelines, prior notice to the Board is required for projects that will exceed $300,000. The total maximum amount of this Work Order request and previous Work Orders related to this project is $971,400, which exceeds this threshold amount (See Attachment A).

BACKGROUND

LAC+USC Information Technology (IT) staff provides ongoing software development activities associated with new custom software and existing system enhancement projects for LAC+USC. The Consultant will be responsible for developing new web-based applications as well as standard user controls to be reused in all new applications. The Consultant will utilize the Microsoft.Net Framework to perform re-writes/modifications of current applications, processes and procedures, as well as develop new end-user reporting systems using Visual Basic.Net, ASP.Net, Crystal Reports.Net, and client side scripts using Java scripts and ActiveX component tools.

JUSTIFICATION

DHS currently does not have sufficient IT staff with the requisite technical skills or knowledge to provide the necessary application development and programming services for LAC+USC's .NET development and maintenance efforts. As a result, DHS augments its workforce using ITSSMA consultants to supplement existing County IT staff. LAC+USC requires a Consultant with highly specialized training to ensure the systems continue to function properly. Under the proposed Work Order, the Consultant is expected to facilitate the transition of support to LAC+USC staff through hands-on training, mentoring, and knowledge and skills transfer. At the end of this Work Order, DHS will allow this Work Order to expire.

FINANCIAL IMPACT

The hourly rate of the Consultant will be determined during the bid process and pricing will be on a time and materials basis. The funds for this project are currently in LAC+USC's Fiscal Year (FY) 2013-14 operating budget and have been requested in the FY 2014-2015 budget.
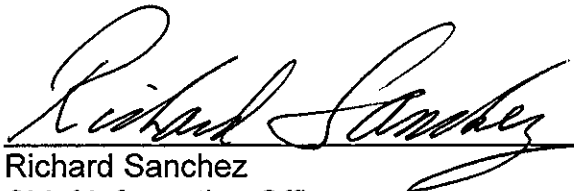
CLOSING

Consistent with ITSSMA policies and procedures, we are informing the Board of our intention to execute this Work Order. If no objection is received from the Board within ten (10) business days upon receipt of this Board notification, we will request ISD to proceed with this Work Order.

If you have any questions or require additional information, please let me know or your staff may contact Kevin Lynch, DHS Chief Information Officer, at (213) 240-8128.

MHK:lr

c: Chief Executive Office
   County Counsel
   Executive Office, Board of Supervisors
   Chief Information Office
   Internal Services Department

REVIEWED BY:

Richard Sanchez   2-24-14
Chief Information Officer   Date

RELATED ITSSMA WORK ORDERS FOR .NET APPLICATION DEVELOPMENT

Work Order No.	Description of Work	Start Date	End Date	Work Order Amount
04-3014* (continued from WO No. 04-2426 under Master Agreement No. DL219)	.NET Application Development	September 23, 2013	November 18, 2013	$ 73,014
04-2426*	.NET Application Development	November 19, 2012	September 22, 2013	$126,900 (reduced from $199,914)
04-1359*	.NET Application Development	September 8, 2008	November 15, 2012	$488,169 (reduced from $539,083)
10-1391* (was N10-0258)	.NET Application Development	September 22, 2008	July 28, 2009	$47,817
New WO request	.NET Application Development	tbd	tbd	$235,500
GRAND TOTAL				**$971,400**

*Work Orders were competitively bid under ITSSMA.